

Ensuring your panels can be re-fitted correctly

You may want to temporarily remove your panels for several reasons:

- When decorating
- When spring cleaning
- When the weather is particularly hot and direct sunshine might overheat your panels
- To deal with flies or ladybirds
- In the summer to open your windows

Please follow the guidance below to ensure you refit your panels correctly afterwards.

To make this even easier, when purchasing your panels, we recommend you also order:

- **Panel name labels** - see Method 2
- **Extraglaze stickers** - see Method 3

Just add your project (or a **Copy**) into your Extraglaze Basket and the rest becomes easy. Every panel name then becomes editable.

BASKET

Image	Name	Unit price	Quantity	Total price
	DIY project: Ground floor (TF7 4JZ) (5 panels)	£389.42	- 1 +	£389.42
	Add panel name labels ?			
	Add stickers ?			

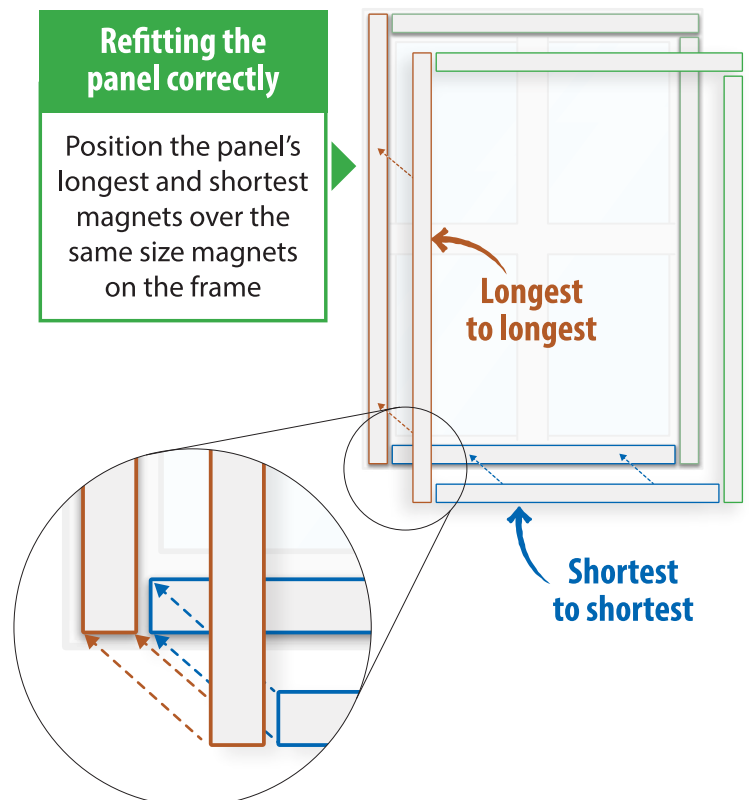
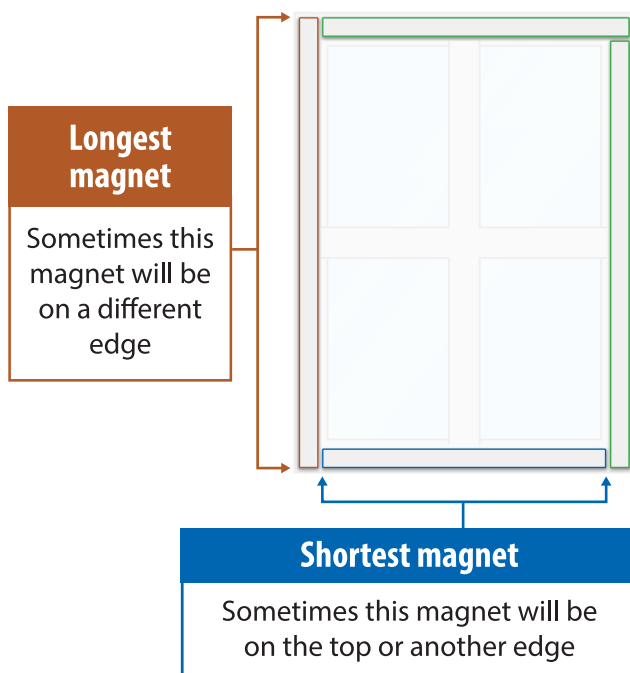
Method

1

MAGNETS - The short and long method

Panel orientation - without stickers

This image represents the window frame magnets when the panel is removed



Please be sure to enter the correct quantity so we don't have to call you about a shortfall. The quantity should be the same as the number of panels in your project (not the same as the number of panel designs). The labels are best applied during the stage **Firming down the magnets** (see your Fitting Guide). Turn the panel over, then find the panel's unique name label and stick it on the **black** magnet surface.

Examples of panel name labels

- Kitchen sink LH, Kitchen sink RH
- Amy's bedroom
- Lounge RHS of TV

If your window needs several panels then we suggest using A, B, C... working left to right. For example:

- Bay 1a, Bay 1b, Bay 1c, Bay 1d, Bay 1e
- Diner rear A, Diner rear B, Diner rear C

To avoid smudges and to ensure proper adhesion we recommend thoroughly washing your finger tips before applying the stickers.

When applying the stickers, take caution to avoid touching the sticky surface, or you may leave finger prints on it.

Generally we recommend you place the sticker on the clear section of the panels, not on the coloured edge.

Note: If you think they look unsightly then leave them there for a fortnight. You will soon forget they are there. One day you will be glad of them.

Panel orientation - with stickers

This image represents the sticker positions with **green** rectangles.

Top row



Bottom row



Notes

If the sticker is in a left corner then this indicates it is a left hand panel. Likewise for a right hand sticker. Solitary panels could have their sticker in the left or right corner.

A sticker should never read upside down: if it does then the panel itself is upside down.